

Second Salute Inc.

Walkthrough	Contact			Date		Time			
Client				Move date					
From				Dock		Elevator		Stairs	
To				Dock		Elevator		Stairs	
Qty									
	Task Chair								
	Guest Chair								
	Lounge Chair								
	Conf chair								
	Sofa								
	Reception desk								
	Desk								
	L-shape								
	U-shape								
	Bookcase								
	Credenza								
	Conference	6'	8'	10'	12'	14'			
	Coffee table								
	Side table								
	Lateral file								
	5 drawer								
	4 drawer								
	3 drawer								
	2 drawer								
	Vertical file								
	5 drawer								
	4 drawer								
	3 drawer								
	2 drawer								
	Shelving bay								
	People								
	Crates								
	CPU								
	Monitors								
	Phones								
	Printers	Sm						Lg	
	Copier								
	Postage								
	Storage						C-bins		
	Mail room								
	IT racks								
	IT storage						C-bins		
	Kitchen						C-bins		
	Fridge								
	Mini Fridge								
	Water cooler								
	Micro / sm appl								
	Art work								
	Whiteboards	2'	4'	5'	6'	8'			
	Cubicals	6x6	8x6			8x8	8x10		